



**SCRUTINY COMMISSION**

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To: Councillors Brookes, Hamilton, Ranson (Vice-Chair), Seaton (Chair), Parton, Popley and K. Harris (For attention)

All other members of the Council  
(For information)

You are requested to attend the meeting of the Scrutiny Commission to be held in the council offices on Monday, 12th December 2022 at 6.00 pm for the following business.

Chief Executive

Southfields  
Loughborough

2nd December 2022

**AGENDA**

1. APOLOGIES
2. MINUTES OF THE PREVIOUS MEETING 5 - 11

To approve the minutes of the meeting of the Commission held on 14th November 2022.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

For information, disclosable pecuniary interests and registrable interests relate to entries that are included, or should be included, on a councillor's register of interests. Non-registrable interests relate to any other matters.

4. DECLARATIONS OF THE PARTY WHIP

5. QUESTIONS UNDER SCRUTINY COMMITTEE PROCEDURES  
11.16

No questions were submitted.

6. UPDATE ON INTERNAL ANTI SOCIAL BEHAVIOUR REVIEW 12 - 20

A report of the Director of Housing and Wellbeing to provide an update on the outcomes of the internal ASB service review and what has changed because of the review.

7. VOID PROPERTY INFORMATION 21 - 45

A report of the Director of Housing and Wellbeing to provide the void property information requested by the Scrutiny Commission at its meeting on 4th April 2022 (minute number 125 2021/22).

8. PRE-DECISION SCRUTINY OF ANY SPECIFIC FINANCIAL  
MATTERS TO BE CONSIDERED BY CABINET

There are no items of this nature on the Cabinet agenda for the Commission to consider.

9. CABINET ITEMS FOR PRE-DECISION SCRUTINY

There are no Cabinet items selected for pre-decision scrutiny.

10. SCRUTINY COMMISSION PRE-DECISION SCRUTINY - CABINET  
RESPONSE

There were no pre-decision scrutiny items at the last meeting of the Scrutiny Commission.

11. PROGRESS WITH PANEL WORK 46 - 51

A report of the Head of the Governance and Human Resources to consider updates on the work of scrutiny panels.

12. SCRUTINY WORK PROGRAMME 52 - 56

A report of the Head of Governance and Human Resources enabling the Commission to review and agree the scrutiny work programme.

13. SCRUTINY COMMISSION WORK PROGRAMME 57 - 68

A report of the Head of Governance and Human Resources setting out the list of

forthcoming Executive Key Decisions and the Group's Work Programme for consideration, in order to identify items for future scrutiny.

For information, further meetings of the group are scheduled as follows:

9th January 2023  
6th February 2023

## SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?
  
- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?

## SCRUTINY COMMISSION 14TH NOVEMBER 2022

PRESENT: The Chair (Councillor Seaton)  
The Vice Chair (Councillor Ranson)  
Councillors Brookes, Hamilton, Parton and  
K. Harris

Councillor Harper-Davies (Cabinet Lead Member  
for Community Support)

Head of Contracts, Leisure, Waste and  
Environment (Lead Officer)  
Democratic Services Officer (SW)

APOLOGIES: Councillor Popley

The Chair stated that the meeting would be recorded and the sound recording subsequently made available via the Council's website. She also advised that, under the Openness of Local Government Bodies Regulations 2014, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

43. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Commission held on 10th October 2022 were approved.

44. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

No disclosures were made.

45. DECLARATIONS OF THE PARTY WHIP

No declarations were made.

46. QUESTIONS UNDER SCRUTINY COMMITTEE PROCEDURES 11.16

No questions were submitted.

47. BULKY WASTE COLLECTION CHARGES REVIEW

*Councillor Brookes joined the meeting at 6:10pm.*

A report of the Head of Contracts (Leisure, Waste and Environment) to review the introduction of charges for bulky waste collections after 36 months, was submitted (item 6 on the agenda filed with these minutes).

The Lead Member for Community Support and Equalities and the Head of Contracts (Leisure, Waste and Environment) assisted with the consideration of this item. The following summarises the discussion:

- i. Members had been concerned when the bulky waste collection charges were first implemented due to the possibility of increased fly tipping and resident's inability to pay for the service. However, it was recognised that the issues raised at previous meetings with regards to the bulky waste collection charges had not had a significant impact on the borough and its residents. Research had suggested that there was no correlation between fly tipping and bulky waste collection charges nationally.
- ii. Charging for bulky waste collection was standard practice across the vast majority of councils.
- iii. Following a report of fly tipping, an investigation would be launched which could lead to prosecution and a fixed penalty notice if there was sufficient evidence against the individual. It was highlighted that it was the council's responsibility to undertake investigations of this nature, and that members of the public should not attempt to investigate fly tipping incidents.
- iv. Past service satisfaction ratings were not comparable with more recent satisfaction ratings due to the difference in data collection methods. Previously, service satisfaction surveys were undertaken via the telephone, whereas more recently online forms had been used. It was recognised that customers were less likely to complain about a service when speaking to someone on the telephone, as opposed to an online form. It was anticipated that customer satisfaction would be comparable over time as the use of online forms to collect data became the norm.
- v. When assessing hardship applications to waive bulky waste collection charges, the council used criteria in order to determine the customer's ability to pay the charge, whether the customer had alternative means of disposing of items and whether the customer had any disability. Charges were waived only if the customer genuinely could not afford the charges and had no other means of disposing items.
- vi. The existing Environmental Services contract was based on 12,000 collections per year, although it was highlighted that the number of collections had been significantly higher than this. The current contract was due to end in April 2024 and a new base rate for collections would be established.
- vii. It was expected that increased inflation would significantly affect the council's bulky waste collection service costs as the cost of fuel and human resources would increase.
- viii. Environmental standards were always increasing which meant that there were changes in the way the council were required to waste specific items.

- ix. Members felt that the report and the work undertaken was positive. They did not feel that a further update on bulky waste collection charges was required unless there was an issue with the service in the future.

**RESOLVED** that the Commission noted the information provided in the report of the Head of Contracts (Leisure, Waste and Environment).

Reason

To ensure the Scrutiny Commission were updated on the impact of the introduction of charges for bulky waste collections.

48. PRE-DECISION SCRUTINY OF ANY SPECIFIC FINANCIAL MATTERS TO BE CONSIDERED BY CABINET

There were no items of this nature on the Cabinet agenda for the Commission to consider.

49. CABINET ITEMS FOR PRE-DECISION SCRUTINY

There were no Cabinet items selected for pre-decision scrutiny.

50. SCRUTINY COMMISSION PRE-DECISION SCRUTINY - CABINET RESPONSE

A report of the Cabinet was considered setting out its responses to the recommendations of the Commission on pre-decision scrutiny items (item 9 on the agenda filed with these minutes).

**RESOLVED** that the Cabinet's responses to the Commission's recommendations be noted.

Reason

The Commission was satisfied that it added value where appropriate and welcomed the Cabinet's consideration of the Commission's views and recommendations as part of its decision making process.

51. PROGRESS WITH PANEL WORK

A report of the Head of Governance and Human Resources to review the progression of scrutiny panels was submitted (item 10 on the agenda files with these minutes).

**RESOLVED** that the Scrutiny Commission reviewed the progression of scrutiny panels.

Reasons

To ensure timely and effective scrutiny of the matter/subject.

52. WASTE MANAGEMENT SCRUTINY PANEL REPORT

A report of the Head of Governance and Human Resources to consider the report of the Waste Management Scrutiny Panel and the recommendations was submitted (item 11 on the agenda filed with these minutes).

The Lead Member for Community Support and Equalities and the Head of Contracts (Leisure, Waste and Environment) assisted with the consideration of this item.

- i. Members thanked the members of the panel and the officers involved for the work undertaken and felt that the panel was enthusiastic and had made good observations and recommendations.
- ii. It was recognised that the use of leaflets to encourage recycling was not always successful as they were easily overlooked. A more successful approach would be to use multiple methods of encouragement, such as persistent social media posts, bin stickers and other methods as outlined in the report of the Waste Management Scrutiny Panel, in addition to the leaflets. Leaflets were considered to be beneficial as residents were able to retain these, whereas social media posts were temporary reminders.
- iii. Any stickers used on bins to remind residents about recycling would be high quality, resilient and weatherproof.
- iv. Members highlighted that whilst recycling waste important, residents should also be encouraged to reuse and repair where possible in order to move away from the throwaway culture. Whilst recycling was vital, the process used resources and energy and so reusing and repairing would be beneficial in the first instance.
- v. Members praised the idea of a 'Waste Champion Challenge' and suggested that members could also get involved.
- vi. It was highlighted that Leicestershire County Council offered a 'real nappy' kit to enable residents to trial using reusable nappies.
- vii. It was suggested that brief symbols could be added to bin lids as opposed to braille.

**RESOLVED** that the Waste Management Scrutiny Panel report be submitted to the next available Cabinet meeting.

Reason

To enable Cabinet to decide if the recommendations of the Waste Management Scrutiny Panel should be implemented.

53. SCRUTINY WORK PROGRAMME



A report of the Head of Governance and Human Resources to enable the Commission to review and agree the Scrutiny Work Programme was submitted. This includes reviewing the changes made by the Finance and Performance Scrutiny Committee and adding items to their work programme (item 12 on the agenda filed with these minutes).

The Lead Officer and the Democratic Services Officer assisted with the consideration of this item.

It was raised that at the Audit Committee meeting held on 8th November 2022, a member of the committee asked that the underspends in the Capital Programme, excluding Enterprise Zone and regeneration be monitored. The commission did not feel that there was sufficient information or context available at the meeting, as the minutes of the Audit Committee had not been published. It was agreed that the commission would discuss this item at their next meeting, following the publication of the Audit Committee minutes.

## **RESOLVED**

1. That the Scrutiny Commission reviewed the Finance and Performance Scrutiny Work Programme and make any amendments the Commission feel necessary.
2. That the Scrutiny Commission agreed that the Finance and Performance Scrutiny Work Programme be updated in accordance with the decisions taken during consideration of this item and any further decisions taken during this meeting.
3. That the Scrutiny Commission reviewed the issue on the monitoring of underspends in the Capital Programme, excluding Enterprise Zone and regeneration at their next meeting, following the publication of the Audit Committee minutes.

### Reasons

1&2 To ensure timely and effective scrutiny of the matter/subject.

2.To ensure that the information contained within the Work Programme is up to date.

3.To ensure the Scrutiny Commission had sufficient information and context on the topic prior to assigning the work.

## 54. SCRUTINY COMMISSION WORK PROGRAMME

A report of the Head of Governance and Human Resources was considered, to enable the Commission to consider its work programme and forthcoming Key Decisions and decisions to be taken in private by the Cabinet in order to schedule items for pre-decision scrutiny (item 13 on the agenda filed with these minutes).

The Lead Officer and the Democratic Services Officer assisted with the consideration of this item.

## **RESOLVED**

1. That forthcoming Executive Key Decisions or decisions to be taken in private by the Executive, set out in Appendix 2 to the report, and scheduled scrutiny of those matters, be noted.
2. That the Commission's current work programme be noted.

### Reasons

1. To ensure effective and timely scrutiny, either to provide Cabinet with advice prior to it taking a decision or to ensure that the Council and external public service providers and partners were operating effectively for the benefit of the Borough.
2. To ensure effective and timely scrutiny

## 55. FLY TIPPING IN CHARNWOOD

A report of the Head of Contracts (Leisure, Waste and Environment) to allow scrutiny of the levels of Fly Tipping with Charnwood Borough (item 14 on the agenda filed with these minutes).

The Lead Member for Community Support and Equalities and the Head of Contracts (Leisure, Waste and Environment) assisted with the consideration of this item. The following summarises the discussion:

- i. Animals found at the roadside and in roads were not considered to be fly tipping. Animals likely to be pets were scanned for micro chip identification. Charnwood Borough Council was responsible for collecting animals and Leicestershire County Council was responsible for disposing of animals.
- ii. Fridge disposal was harmful due to gases produced by the fridge, and so specialist treatment was required to dispose of items safely. The council collected fridges and delivered them to a disposal specialist.
- iii. It was recognised that some residents left items on the pavement for collection by scrap metal merchants. Enforcement action against these fly tippers was a last resort option. The council would attempt education in the first instance before escalating to enforcement action.
- iv. The council had recently purchased five portable cameras which would be used in the most high-risk areas of the borough to try to identify fly tippers. The priority locations for cameras would be areas with a high frequency of fly-tipping and locations where higher-risk items (chemicals and other hazardous materials) were fly tipped. The council was required to install signage at the camera sites. It was anticipated that cameras would be in operation following

the Christmas period, as this was a peak time for fly tipping. There was a significant amount of legislation associated with the installation of cameras and therefore it may not be feasible for Parish Councils to erect their own cameras.

- v. Members felt that the report was positive and were satisfied with the work undertaken to manage fly tipping in Charnwood. It was highlighted that performance indicators were monitored by the Finance and Performance Scrutiny Committee and that any issues with fly tipping would be picked up there. Therefore the Scrutiny Commission agreed that there was not a need for a further update report on Fly Tipping in Charnwood.

**RESOLVED** that the commission noted the information provided in the report of the Head of Contracts (Leisure, Waste and Environment).

#### Reason

To ensure that the commission was kept updated on fly tipping in Charnwood.

#### NOTES:

1. No reference may be made to these minutes at the Council meeting on 23rd January 2023 unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on the fifth working day following publication of these minutes.
2. These minutes are subject to confirmation as a correct record at the next meeting of the Scrutiny Commission.

## **SCRUTINY COMMISSION - 12TH DECEMBER 2022**

### **Report of the Director of Housing and Wellbeing**

**Lead Member: Councillor Leigh Harper-Davies**

#### UPDATE ON INTERNAL ANTI SOCIAL BEHAVIOR (ASB) REVIEW

##### Purpose of the Report

To provide an update on the outcomes of the internal ASB service review and what has changed because of the review.

##### Action Requested

To note and comment on the information provided.

##### Reason

To support effective scrutiny of the matter.

##### Background

A review of how ASB is coordinated and managed within Charnwood Borough Council (CBC) commenced at the end of 2019, however due to the impact of Covid-19 the review was paused and re-commenced at the end of August 2020, when an independent consultant was commissioned to conduct a high level review and make recommendations to bring together our ASB (Anti-Social Behaviour) teams to enable them to work more effectively with the police and partners.

The review was conducted over 5 days, engaging with over 20 internal and external stakeholders, and completing web-based research on how ASB is managed within other councils. The focus and scope of the review was on managing ASB and ensuring the Council takes swifter action against offenders, with more civil penalties being issued. However, the intrinsic links with the work of the Community Safety partnership (CSP) and Joint Action Group (JAG) in reducing ASB are such, that although these areas were not formally reviewed, recommendations were also included to support the work of these groups.

The (then) services listed for inclusion in the review were Landlord Services, Regulatory Services, Neighbourhood Services, Strategic and Private Sector Housing, Customer Contact Centre, Planning and Regeneration (enforcement), Environmental Services.

An ASB Implementation Board consisting of the Lead Member for Community Support, the Director of Housing, Planning, Regeneration, and Regulatory Services, and Karen Jones of Lolite Consultants Ltd was established to deliver the recommendations.

Three project delivery workstreams were created as follows:

Workstream 1 - Community Safety Partnership

Workstream 2 - Reporting and Recording

Workstream 3 - Case Management

A summary of the key activities delivered under each workstream is set out below.

- **Workstream 1: Community Safety Partnership (CSP)**

This workstream was facilitated by the Council on behalf of the CSP.

- Facilitate a review of how the CSP works with current and new partners to build on the closer relationships formed during the Covid-19 pandemic.
- Review opportunities to enable more time to be released for action across the partnership, including:
  - Review of representation at meetings
  - Review of longer-term hub approach and how this will work in our more virtual world.
  - Review of CSP Terms of Reference, roles and responsibilities.
  - Research CSP operations in other areas for examples of best practice.
  - Review data sharing, timescales, and accessibility.
  - Review feedback from partners on the current partnership arrangement.

- **Workstream 2: Reporting and Recording**

This workstream was led by the Customer Experience Manager.

- Train all ASB officers to complete the risk assessment process.
- For ASB assessed initially as low risk complete as an admin process, this includes chasing evidence and closing relevant cases where they cannot be progressed.
- Review end to end process and re-shape to ensure request is directed to the correct area.
- Review opportunity for more automation as part of initial risk assessment/admin process.
- Review use of data in Sentinel, including what needs to be recorded and capability.
- Make use of other data mapping/manipulation to provide greater insight. E.g., GIS mapping, repeat perpetrator stats, impact of enforcement measures etc.
- Implement the action plan from the ASB audit findings.
- Review opportunities from the implementation of Northgate over the coming months.

- **Workstream 3: Case Management**

This workstream was led by the Head of Regulatory Services and Community Safety and the then Head of Landlord Services.

- Introduce a mutual support concept across ASB officers, with Landlord Services ASB officers trained and provided with powers to support another area of ASB outside of Landlord Services. Other areas to then be trained in due course.
- Produce and maintain a table of ASB responsibilities with named officers.
- Establish an ASB facilitator role to be the central point for CSP, Cllrs, officers, planning etc for all ASB queries and issues.
- Expand internal ASB/enforcement group to include Landlord Services, Contact Centre, Open spaces and Legal.
- Review of approach and structure of staff delivering ASB.
- Review of legal services requirements and implement changes, to include review of:
  - Use of police legal services
  - Legal terms of reference
  - Review of costs charged and how often these are reviewed in relation to the HRA fund.
- Update of web pages as recommendations implemented.
- Review of council tenancy agreements to explore the inclusion of a clause about the actions which can be taken if found to be a perpetrator of ASB outside of the vicinity of your home.

The End of Project Report can be found at Appendix 1. The report details the recommendations implemented, improvements made, and continuing work around ASB.

A presentation will be provided to Scrutiny to summarise the project and outcomes.

Appendices: Appendix 1 - End of Project Report

Background Papers: None

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# End of Project Report

**ASB Service Review**

**Charnwood Borough Council**



<b>PROJECT</b>	ASB Service Review
<b>DATE</b>	May 2022

### Purpose of Document

This is a report to the ASB Implementation Board advising of the completion of the project and how it has performed against the PID in relation to deliverables and time.

It also serves as a record of lessons learned, follow on actions and proposals for post implementation review.

### Achievement of the project's objectives

The following objectives have been achieved under the project plan; these have been separated under each relevant workstream:

#### Workstream 1: CSP

- Review of partners feedback on current partnership arrangements.
- Communication to ensure all partners are aware of their statutory roles and responsibilities of the CSP. Workshop to be delivered in May by an external facilitator.
- Review of CSP terms of reference.
- Review of the CSP agenda, these now include 'hot topics' slot agenda item and NPA Commander to now present the OPCC Data Packs at each CSP meeting.
- The Community Safety Manager has held a number of coaching sessions with the Chair of the LCDG and provided developmental material for the Chair of the LEDG/NPA Commander
- Opportunities identified to enable more time to be released across the partnership.
- More co-ordinated approach across partners.
- Closer working with LLR Community. Revised Leicestershire Strategic Partnership Board structure been agreed. Further work to be done to understand the role of CSP's in the delivery model.

#### Workstream 2: Reporting and Recording

- Review of the end-to-end process.
- Process redesign completed.
- Community trigger process reviewed, and report shared with the Board.
- GIS mapping function included, now available for services to request data.
- Review of Sentinel completed, and briefing note produced.
- Full review and refresh of ASB web pages completed and development of a new ASB toolkit completed. Pages to go live on the 25<sup>th</sup> April.
- New ASB triage form built, tested, shared and implemented.
- Training session for operational staff on the ASB website toolkit and triage form completed

#### Workstream 3: Case Management

- Table of responsibilities with names teams and officers produced.
- Review of ASB case management across similar local authorities completed and central document completed.

- Workshop completed to define what will be managed in Sentinel.
- New risk management framework completed and shared with staff, communicated to all relevant staff.
- ASB Enforcement Hub membership and terms of reference reviewed, to be launched once ASB Facilitator is in place.
- Strategic ASB Group established, and first meeting held.
- ASB tools and powers and Sentinel training delivered.
- Review of legal services requirements completed, an out of hours arrangement has been sourced at a reasonable hourly rate - that can be accessed with no retainer.
- Review of costs charged in relation of the HRA completed.
- Review of Council tenancy agreements completed.

### Review of benefits achieved to date

The benefits realised through project delivery include:

- Closer working relationships and understanding of statutory requirements in relation to the CSP.
- Increased collaboration across operational service areas and an improved understanding of service remits.
- Consistent approach across services in place to report and record data, case manage and review risk.
- Increased understanding of Sentinel capabilities and the current change process that is in place via the LLR.
- Reduction in officer time in relation to data input.
- Enhanced reporting functionality in relation to Lagan reports.
- Improved customer experience through new reporting mechanism and ASB toolkit.
- Refreshed website which has ensured that only applicable and current information remains and adheres to accessibility criteria.
- Enhanced practitioner risk assessment (and rationale recording) / management process in place.
- Enhanced training programme in place to reinforce officer knowledge.
- Clear internal escalation process in place, including establishment of the ASB Strategic Group and review of ASB and Enforcement Hub.

### Effect of any approved Requests for Change on Project Plan and Business Case

Not applicable.

### Lessons Learned

#### Positives

- Establishment of a Project Board from the outset with clearly defined remit, deliverables, and timeframes.
- Board membership that included a Strategic Director, Lead Member, and an independent consultant.
- Successful project management structure in place for delivery from the outset.
- A clear project plan and reporting mechanism was in place to ensure project milestones were achieved or mitigations were shared, ensuring full project transparency.

- Early engagement and participation across services from operational officers from the project outset enabled actions to be progressed at pace.
- Collaboration with key service areas, including internal developers who were key in ensuring project actions were delivered and helped to overcome barriers with external partners, including Sentinel.
- Highlighting and escalating project risks to the ASB Board in a timely manner to ensure key decisions could be made and not hold up project momentum.
- Clear communication structure in place.

### Areas for development

- Feedback on actions from peers within agreed timescales, in some instances this caused delays and resource implications.
- External stakeholder engagement, at times there were delays in responses being received which caused disruption.
- Sentinel system capability i.e., identification of duplicate records, API Documentation
- Decision making process via the LLR is lengthy, small change requests were not pursued as it was reported that they can take a long time to approve.
- Empowering operational officers to make project decisions that were later overruled, improved communication to explain why these changes were made.

Follow up actions		Whom	When
1	Ensure all partners know what the statutory roles and responsibilities of the CSP are and for each organisation – delivered via a CSP workshop led by external facilitator	JR/TM	May 22
2	Review CSP Terms of Reference	CSP	Sept 22
3	Implementation and communication of ASB Facilitator role	HoS	TBC
4	Risk management training led by external facilitator	TM	May 22
5	Provide a Cllr Update on the new structure and powers in each team	PO/AT	Ongoing
6	Ensure all Sentinel changes are managed with ICS to ensure development of the triage process continues to match Sentinel	HOS	Ongoing
7	Sentinel are developing their product to allow the triage process to look up and identify a client and attach ASB complaint report to a client, once complete, the Triage form will need to be amended to take account of the new capabilities	HOS	Ongoing

### Proposals for Post Implementation Review

It is proposed that the ASB Implementation Board and workstream leads meet 3 months following closure of the project. This will enable a review of actions to take place and ensure that everything is operating in the anticipated way.

This review session will include feedback from key stakeholders managing ASB. It will also include an update on the agreed follow actions detailed above.

### Recommendation for Closure

The ASB service review required implementation of the recommendations outlined via the independent review. These recommendations were reviewed and put into 3 workstream for delivery.

Each workstream has delivered the associated action plan, this implementation has been overseen by the ASB Board to ensure progress was monitored and challenged appropriately.

The actions that have not been delivered have been detailed above with associated timelines.

A 3-month post review has also been recommended to track success, review live actions, and ensure that outstanding actions are completed.

<b>Circulation</b>	<b>TO</b>	<b>CC</b>
Board Meeting	ASB Implementation Board SWaP Board	<b>N/A</b>
E-Mail	Workstream Leads	<b>N/A</b>
Board Meeting	SWaP Board	<b>N/A</b>

## SCRUTINY COMMISSION - 12TH DECEMBER 2022

### Report of the Director of Housing and Wellbeing

**Lead Member: Councillor Paul Mercer**

#### VOID PROPERTY INFORMATION

##### Purpose of the Report

To provide the void property information requested by the Scrutiny Commission at its meeting on 4<sup>th</sup> April 2022 (minute number 125 2021/22).

##### Action Requested

To consider the information and identify any further actions that should be taken.

##### Reason

To ensure the Scrutiny Commission progress the issues identified by the Finance and Performance Scrutiny Committee in the most appropriate way.

##### Background

At its meeting on 4<sup>th</sup> April 2022, following a request from the Finance and Performance Scrutiny to do so; the Commission considered information relating to key performance indicator KI11 Rent Loss from Void Properties.

##### Void Property Data

The data set specified by the commission can be found at Appendix 1, and includes:

- *A breakdown of each void property that has been void for over 28 days, and properties in sheltered accommodation, including;*
  - *The reason for the property remaining void.*
  - *The location of each property (by Ward).*
  - *The number of bedrooms in each property.*
  - *An indication of the total rent lost during the time that each property has been void.*
  - *Reasons why they are hard to let.*

A tabulated bar chart indicating the length of time the property has been void was also requested. This would result in a chart with 388 labelled columns

which is likely not practical. The length of time the property has been void for has been included in the data set, so the data requested is present.

#### Further Information on Properties Which are Hard to Let

The Commission requested *Further information on properties which are 'hard to let'*. The main categories are set out below.

- **Sheltered accommodation**

140 void properties are in sheltered accommodation. Generally, much of this accommodation does not meet the current aspirations of older people and is therefore very hard to let. It is unlikely a significant proportion of this accommodation will ever be let.

In February 23 a report is expected to be considered by Cabinet setting out the future of St Michael's Court in Thurmaston. A strategy which considers the future of all Council owned sheltered accommodation is expected to be brought forward in 2022-23.

- **Age Designated Accommodation**

96 void properties are age designated, and accessible by people aged over 45 and 60 years old. There is low demand for these properties amongst these cohorts.

Demand data is currently being analysed. It is expected that a Cabinet report will be brought forward recommending a change to the designation of some, if not all these properties.

- **Disposal of Properties that are hard to let**

The Commission asked whether properties that are hard to let could be sold. As set out above, alternative options are available to the Council in respect of identified categories of property which are hard to let.

Where properties are unlettable due to major structural repair issues, and it is economically unviable to undertake repair, then consideration is given to sale of the property. This scenario is generally exceptional.

#### Factors Affecting Void Performance and Actions Taken

The Commission has asked what the impact on Covid-19 has been on void performance. Issues that might reasonably be attributed to the pandemic include a backlog of repair works, pressures on the Council's supply chain, and a competitive labour market making recruitment to operative (trade) roles challenging.

Generally, the factors affecting void performance, and the actions taken by the Council to date are set out below.

<b>Factor Affecting Performance</b>	<b>Action Taken</b>
<p>The pandemic caused a backlog of repairs. Void operatives were used to work on that backlog.</p>	<p>Reduced the use of voids operatives on responsive repairs works.</p> <p>Moved an operative resource from responsive repairs to void works.</p> <p>Procured new and additional contractors as set out below.</p>
<p>Supply chain issues - our existing contractors have not been able to absorb additional works.</p>	<p>Procured and mobilised T&amp;S Heating to increase capacity for general repair works.</p> <p>Procured and mobilised the Newey Group to increase capacity for void electrical works.</p> <p>Procured and mobilised a new Energy Performance Certificate supplier.</p> <p>Entered in to contract with J Tomlinson Ltd for major void works, kitchens, and bathrooms.</p>
<p>Difficulty in recruiting operatives.</p>	<p>Approved overtime for void operatives to increase capacity.</p> <p>Monitored recruitment processes weekly.</p> <p>Increased pay offer to support recruitment of agency staff.</p>
<p>Issues with energy suppliers - meter issues including debts and faults have taken time to resolve and have impacted on delivery of electrical works.</p>	<p>Procured and mobilised Energy Angels - void energy agency, to support the faster resolution of void energy supply issues - e.g., debts or meters, meter swaps, problems, etc.</p> <p>Equipped the Voids Team Leader and Charge-Hand with the means for</p>

	making payment in shops to enable meter debts to be cleared and topped up to enable works to take place.
Capacity issues within allocations team.	<p>Increased allocations capacity from 25 hours per week to 102.5 from 28<sup>th</sup> November 22. Officers will take some time to train.</p> <p>An advert is out for more temporary staff to clear the backlog.</p> <p>A permanent increase in officers will be implemented.</p>
A small number of large properties have been purchased requiring major adaptations in the context of an existing high demand for adaptation delivery post pandemic.	Properties have been included in the 2023/24 programme of work.

#### Impact on Performance of Actions Taken

- Repairs

The backlog of void properties in repair has started to reduce. On 2<sup>nd</sup> October 2022 there were 148 properties in repair, and on 28<sup>th</sup> November 2022 this had reduced to 132. It is expected the position will continue to improve as newly appointed contractors mobilise.

The table below shows there has been an increase this year in the number of voids where works have been completed.

<b>April November</b>	<b>- Number of Voids Made Ready to Let</b>
19/20	275
20/21	260
21/22	213
22/23	279

- Allocations



The recent increase in allocations capacity has not yet had time to make a difference. It is expected the overall position in respect of the number of voids will improve over the coming months.

### Monitoring

Weekly monitoring is taking place via a cross service voids group. The Council's Strategic Leadership Team is monitoring performance monthly.

Appendices: Appendix 1 - Current Voids

Background Papers: None

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GN or sheltered	Property type	Bedrooms	Date void	No. days void since void	QL void status	Void rent loss	Wards	Is the property hard to let?	Reason for the property remaining void
General needs	House	3	5 July 2021	475	I. Ready to Let	£ 6,944.16	Syston East	No	Advertised - awaiting shortlist
General needs	House	4	8 October 2021	380	I. Ready to Let	£ 6,850.80	Loughborough Southfields	No	Advertised - awaiting shortlist
General needs	House	2	31 May 2021	510	I. Ready to Let	£ 6,634.24	Shepshed West	No	Advertised - awaiting shortlist
General needs	Flat	1	5 April 2021	566	I. Ready to Let	£ 6,444.36	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	House	3	18 October 2021	370	I. Ready to Let	£ 5,609.52	Syston East	No	Advertised - awaiting shortlist
General needs	Flat	1	13 September 2021	405	I. Ready to Let	£ 4,932.90	Loughborough Storer	No	Advertised - awaiting shortlist
General needs	House	3	29 November 2021	328	I. Ready to Let	£ 4,572.16	Mountsorrel	No	Advertised - awaiting shortlist
General needs	Flat	1	27 September 2021	391	I. Ready to Let	£ 4,455.36	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	1	1 November 2021	356	I. Ready to Let	£ 4,057.56	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	2	20 December 2021	307	I. Ready to Let	£ 3,850.00	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	House	3	7 March 2022	230	I. Ready to Let	£ 3,670.59	Birstall Watermead	No	Advertised - awaiting shortlist
General needs	Flat	1	20 November 2021	337	I. Ready to Let	£ 3,669.12	Barrow and Sibley West	No	Advertised - awaiting shortlist
General needs	Flat	2	10 January 2022	286	I. Ready to Let	£ 3,587.91	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Bedsit	1	20 September 2021	398	I. Ready to Let	£ 3,498.66	Thurmaston	No	Advertised - awaiting shortlist
General needs	Flat	1	13 December 2021	314	I. Ready to Let	£ 3,492.00	Loughborough Dishley & Hathern	No	Advertised - awaiting shortlist
General needs	Maisonette	3	21 February 2022	244	I. Ready to Let	£ 3,397.45	Mountsorrel	No	Advertised - awaiting shortlist
General needs	House	3	7 March 2022	230	I. Ready to Let	£ 3,244.89	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	Flat	1	17 January 2022	279	I. Ready to Let	£ 3,182.40	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	2	28 February 2022	237	I. Ready to Let	£ 2,982.48	Forest Bradgate	No	Advertised - awaiting shortlist
General needs	Bedsit	1	6 December 2021	321	I. Ready to Let	£ 2,823.48	Thurmaston	No	Advertised - awaiting shortlist
General needs	House	2	2 May 2022	174	I. Ready to Let	£ 2,575.75	Barrow and Sibley West	No	Advertised - awaiting shortlist
General needs	Bedsit	1	24 January 2022	272	I. Ready to Let	£ 2,358.72	Thurmaston	No	Advertised - awaiting shortlist

General needs	Flat	1	21 March 2022	216	I. Ready to Let	£ 2,338.33	Queniborough	No	Advertised - awaiting shortlist
General needs	Flat	1	23 April 2022	183	I. Ready to Let	£ 2,152.17	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	Flat	2	16 May 2022	160	I. Ready to Let	£ 2,036.88	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	2	16 May 2022	160	I. Ready to Let	£ 1,930.62	Sileby	No	Advertised - awaiting shortlist
General needs	Flat	1	2 May 2022	174	I. Ready to Let	£ 1,908.25	Syston West	No	Advertised - awaiting shortlist
General needs	House	3	20 June 2022	125	I. Ready to Let	£ 1,809.00	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	House	3	20 June 2022	125	I. Ready to Let	£ 1,760.04	Loughborough Shelthorpe	No	Advertised - awaiting shortlist
General needs	Flat	1	6 June 2022	139	I. Ready to Let	£ 1,591.20	Loughborough Lemington	No	Advertised - awaiting shortlist
General needs	House	3	4 July 2022	111	I. Ready to Let	£ 1,564.48	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	Flat	1	14 June 2022	131	I. Ready to Let	£ 1,511.64	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Bedsit	1	23 May 2022	153	I. Ready to Let	£ 1,507.88	Shepshed East	No	Advertised - awaiting shortlist
General needs	House	2	27 June 2022	118	I. Ready to Let	£ 1,499.74	Sileby	No	Advertised - awaiting shortlist
General needs	Bedsit	1	9 May 2022	167	I. Ready to Let	£ 1,498.56	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	2	27 June 2022	118	I. Ready to Let	£ 1,487.50	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	1	21 June 2022	124	I. Ready to Let	£ 1,432.08	Loughborough Lemington	No	Advertised - awaiting shortlist
General needs	House	3	11 July 2022	104	I. Ready to Let	£ 1,395.00	Loughborough Shelthorpe	No	Advertised - awaiting shortlist
General needs	Flat	1	27 June 2022	118	I. Ready to Let	£ 1,374.11	Loughborough Southfields	No	Advertised - awaiting shortlist
General needs	Flat	1	27 June 2022	118	I. Ready to Let	£ 1,374.11	Loughborough Southfields	No	Advertised - awaiting shortlist
General needs	Flat	1	27 June 2022	118	I. Ready to Let	£ 1,334.50	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	1	4 July 2022	111	I. Ready to Let	£ 1,272.96	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	1	8 July 2022	107	I. Ready to Let	£ 1,272.96	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	2	18 July 2022	97	I. Ready to Let	£ 1,228.08	Birstall Watermead	No	Advertised - awaiting shortlist
General needs	Flat	2	18 July 2022	97	I. Ready to Let	£ 1,228.08	Forest Bradgate	No	Advertised - awaiting shortlist
General needs	Flat	2	1 August 2022	83	I. Ready to Let	£ 1,050.12	Loughborough Storer	No	Advertised - awaiting shortlist

General needs	Bedsit	1	27 June 2022	118	1. Ready to Let	£ 1,028.16	Loughborough Southfields	No	Advertised - awaiting shortlist
General needs	Flat	2	8 August 2022	76	1. Ready to Let	£ 988.13	Wreake Villages	No	Advertised - awaiting shortlist
General needs	Bedsit	1	18 July 2022	97	1. Ready to Let	£ 874.16	Shepshed East	No	Advertised - awaiting shortlist
General needs	Flat	1	8 August 2022	76	1. Ready to Let	£ 853.60	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	Flat	2	15 August 2022	69	1. Ready to Let	£ 791.00	Mountsorrel	No	Advertised - awaiting shortlist
General needs	Flat	2	22 August 2022	62	1. Ready to Let	£ 787.50	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Maisonette	2	5 September 2022	48	1. Ready to Let	£ 657.65	Loughborough Southfields	No	Advertised - awaiting shortlist
General needs	Flat	2	5 September 2022	48	1. Ready to Let	£ 612.57	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	Flat	1	29 August 2022	55	1. Ready to Let	£ 602.24	Loughborough Ashby	No	Advertised - awaiting shortlist
General needs	Flat	1	9 September 2022	44	1. Ready to Let	£ 549.50	Loughborough Hastings	No	Advertised - awaiting shortlist
General needs	House	3	19 September 2022	34	1. Ready to Let	£ 494.45	Loughborough Lemington	No	Advertised - awaiting shortlist
General needs	Flat	1	19 September 2022	34	1. Ready to Let	£ 398.85	Queniborough	No	Advertised - awaiting shortlist
General needs	Bedsit	1	19 September 2022	34	1. Ready to Let	£ 302.40	Thurmaston	No	Advertised - awaiting shortlist
General needs	House	4	10 December 2019	1,048	6. Major Works Adaptations	£ 17,058.00	Shepshed West	No	Awaiting adaptations
General needs	House	4	7 February 2020	989	6. Major Works Adaptations	£ 16,312.96	Loughborough Garendon	No	Awaiting adaptations
General needs	House	4	3 August 2020	811	6. Major Works Adaptations	£ 12,645.16	Loughborough Ashby	No	Awaiting adaptations
General needs	House	4	26 August 2021	423	2. Relet Repairs	£ 6,936.92	Loughborough Garendon	No	Awaiting adaptations
General needs	Bungalow	2	29 March 2019	1,304	6. Major Works Adaptations	£ 21,005.71	Loughborough Shelthorpe	No	Awaiting adaptations
General needs	Flat	2	26 April 2021	545	5. Used for decant	£ 6,629.22	Anstey	No	Being used for decant
General needs	Flat	2	24 August 2020	790	5. Used for decant	£ 9,667.15	Shepshed East	No	Being used for decant
General needs	Bungalow	2	10 January 2022	286	5. Used for decant	£ 4,605.53	Shepshed West	No	Being used for decant
General needs	Flat	2	6 September 2021	412	5. Used for decant	£ 5,400.86	Syston East	No	Being used for decant
General needs	Flat	1	7 December 2020	685	1. Ready to Let	£ 7,496.02	Anstey	No	Held for temp
General needs	Flat	1	18 April 2022	188	1. Ready to Let	£ 2,065.23	Birstall Watermead	No	Held for temp

General needs	Flat	2	31 May 2021	510	3. Major Works General	£ 6,168.50	Loughborough Shelthorpe	Yes	Held for temp
General needs	Flat	1	30 May 2022	146	1. Ready to Let	£ 1,561.98	Loughborough Shelthorpe	No	Held for temp
General needs	Flat	1	26 April 2021	545	3. Major Works General	£ 5,840.64	Barrow and Sibley West	No	Major structural work
General needs	House	3	31 January 2022	265	3. Major Works General	£ 4,083.10	Birstall Watermead	No	Major structural work
General needs	House	3	9 November 2020	713	3. Major Works General	£ 11,231.22	Forest Bradgate	No	Major structural work
General needs	House	3	24 January 2022	272	2. Relet Repairs	£ 4,105.92	Loughborough Southfields	No	Major structural work
General needs	House	3	19 September 2022	34	2. Relet Repairs	£ 491.65	Anstey	No	Major works needed
General needs	House	3	10 December 2021	317	3. Major Works General	£ 5,341.98	Forest Bradgate	No	Major works needed
General needs	House	3	22 May 2021	519	4. Major Repairs Outsourced	£ 7,593.75	Loughborough Ashby	No	Major works needed
General needs	House	3	24 May 2021	517	4. Major Repairs Outsourced	£ 7,317.86	Loughborough Ashby	No	Major works needed
General needs	House	2	19 July 2021	461	3. Major Works General	£ 6,104.34	Loughborough Ashby	No	Major works needed
General needs	Flat	1	11 April 2022	195	4. Major Repairs Outsourced	£ 2,107.84	Loughborough Ashby	No	Major works needed
General needs	Flat	1	9 May 2022	167	2. Relet Repairs	£ 1,862.40	Loughborough Ashby	No	Major works needed
General needs	House	3	29 August 2022	55	2. Relet Repairs	£ 791.12	Loughborough Ashby	No	Major works needed
General needs	Flat	1	3 September 2022	50	2. Relet Repairs	£ 620.80	Loughborough Ashby	No	Major works needed
General needs	House	3	19 September 2022	34	4. Major Repairs Outsourced	£ 494.45	Loughborough Ashby	No	Major works needed
General needs	Flat	1	8 November 2021	349	3. Major Works General	£ 3,978.00	Loughborough Hastings	No	Major works needed
General needs	Flat	1	14 March 2022	223	2. Relet Repairs	£ 2,545.92	Loughborough Hastings	No	Major works needed
General needs	Flat	1	22 August 2022	62	2. Relet Repairs	£ 716.04	Loughborough Hastings	No	Major works needed
General needs	House	3	7 June 2021	503	4. Major Repairs Outsourced	£ 6,732.00	Loughborough Shelthorpe	No	Major works needed
General needs	House	3	28 June 2021	482	3. Major Works General	£ 6,823.41	Loughborough Shelthorpe	No	Major works needed
General needs	House	3	30 August 2021	419	3. Major Works General	£ 5,997.00	Loughborough Shelthorpe	No	Major works needed
General needs	House	3	4 October 2021	384	2. Relet Repairs	£ 5,115.00	Loughborough Shelthorpe	No	Major works needed
General needs	House	2	20 December 2021	307	2. Relet Repairs	£ 3,952.52	Loughborough Shelthorpe	No	Major works needed

General needs	House	2	26 October 2020	727	4. Major Repairs Outsourced	£ 9,290.32	Loughborough Southfields	No	Major works needed
General needs	Flat	1	9 October 2021	379	3. Major Works General	£ 4,478.10	Loughborough Southfields	No	Major works needed
General needs	Flat	1	9 October 2021	379	3. Major Works General	£ 4,478.10	Loughborough Southfields	No	Major works needed
General needs	House	3	4 April 2022	202	7. Major Works Asbestos	£ 2,914.50	Loughborough Storer	No	Major works needed
General needs	Flat	2	22 August 2022	62	2. Relet Repairs	£ 787.59	Loughborough Storer	No	Major works needed
General needs	House	3	5 September 2022	48	2. Relet Repairs	£ 688.31	Loughborough Storer	No	Major works needed
General needs	House	3	12 July 2021	468	2. Relet Repairs	£ 6,156.63	Mountsorrel	No	Major works needed
General needs	Flat	2	30 August 2021	419	3. Major Works General	£ 5,036.40	Mountsorrel	No	Major works needed
General needs	Flat	2	30 August 2021	419	3. Major Works General	£ 4,746.00	Mountsorrel	No	Major works needed
General needs	House	2	14 February 2022	251	2. Relet Repairs	£ 3,001.68	Mountsorrel	No	Major works needed
General needs	House	3	18 July 2022	97	2. Relet Repairs	£ 1,286.46	Mountsorrel	No	Major works needed
General needs	Flat	1	29 August 2022	55	2. Relet Repairs	£ 599.04	Mountsorrel	No	Major works needed
General needs	House	3	4 April 2022	202	4. Major Repairs Outsourced	£ 2,975.69	Queniborough	No	Major works needed
General needs	Flat	2	26 April 2021	545	3. Major Works General	£ 6,672.90	Shepshed East	No	Major works needed
General needs	Flat	2	22 August 2022	62	2. Relet Repairs	£ 769.95	Shepshed East	No	Major works needed
General needs	Flat	1	17 May 2021	524	3. Major Works General	£ 5,724.75	Shepshed West	No	Major works needed
General needs	House	3	4 April 2022	202	2. Relet Repairs	£ 2,882.31	Shepshed West	No	Major works needed
General needs	House	3	13 September 2021	405	4. Major Repairs Outsourced	£ 5,642.24	Sileby	No	Major works needed
General needs	House	3	12 September 2022	41	2. Relet Repairs	£ 551.34	Syston West	No	Major works needed
General needs	Flat	2	19 April 2021	552	2. Relet Repairs	£ 6,083.00	Thurmaston	No	Major works needed
General needs	House	3	23 August 2021	426	4. Major Repairs Outsourced	£ 5,998.13	Thurmaston	No	Major works needed
General needs	House	3	2 August 2021	447	3. Major Works General	£ 7,082.88	Birstall Watermead	No	Standard repairs electrical supply issue
General needs	Flat	1	15 November 2021	342	2. Relet Repairs	£ 3,898.44	Loughborough Hastings	No	Standard repairs electrical supply issue
General needs	Flat	1	22 August 2022	62	2. Relet Repairs	£ 706.50	Loughborough Hastings	No	Standard repairs electrical supply issue

General needs	Bedsit	1	4 April 2022	202	2. Relet Repairs	£ 1,753.92	Loughborough Southfields	No	Standard repairs electrical supply issue
General needs	Bedsit	1	20 June 2022	125	2. Relet Repairs	£ 1,088.64	Shepshed East	No	Standard repairs electrical supply issue
General needs	Flat	1	25 October 2021	363	2. Relet Repairs	£ 3,922.36	Shepshed West	No	Standard repairs electrical supply issue
General needs	Flat	1	16 May 2022	160	2. Relet Repairs	£ 1,722.24	Sileby	No	Standard repairs electrical supply issue
General needs	House	3	18 July 2022	97	2. Relet Repairs	£ 1,368.92	Sileby	No	Standard repairs electrical supply issue
General needs	House	3	18 July 2022	97	2. Relet Repairs	£ 1,286.46	Anstey	No	Standard repairs resourcing
General needs	Flat	1	20 September 2021	398	2. Relet Repairs	£ 4,359.93	Loughborough Ashby	No	Standard repairs resourcing
General needs	House	3	21 February 2022	244	2. Relet Repairs	£ 3,498.25	Loughborough Ashby	No	Standard repairs resourcing
General needs	House	3	6 September 2021	412	2. Relet Repairs	£ 5,864.01	Loughborough Garendon	No	Standard repairs resourcing
General needs	Flat	2	11 April 2022	195	2. Relet Repairs	£ 2,479.68	Loughborough Hastings	No	Standard repairs resourcing
General needs	Flat	1	1 August 2022	83	2. Relet Repairs	£ 954.72	Loughborough Hastings	No	Standard repairs resourcing
General needs	Bedsit	1	22 August 2022	62	2. Relet Repairs	£ 561.96	Loughborough Hastings	No	Standard repairs resourcing
General needs	House	3	15 August 2022	69	2. Relet Repairs	£ 930.00	Loughborough Shelthorpe	No	Standard repairs resourcing
General needs	Flat	1	31 January 2022	265	2. Relet Repairs	£ 3,105.74	Loughborough Southfields	No	Standard repairs resourcing
General needs	Maisonette	2	8 August 2022	76	2. Relet Repairs	£ 1,033.45	Loughborough Southfields	No	Standard repairs resourcing
General needs	House	3	10 January 2022	286	2. Relet Repairs	£ 4,031.53	Loughborough Storer	No	Standard repairs resourcing
General needs	House	4	27 June 2022	118	2. Relet Repairs	£ 1,861.67	Loughborough Storer	No	Standard repairs resourcing
General needs	House	2	29 August 2022	55	Now re-let	£ 736.00	Loughborough Storer	Now re-let	Standard repairs resourcing
General needs	House	3	8 July 2021	472	2. Relet Repairs	£ 6,737.44	Mountsorrel	No	Standard repairs resourcing
General needs	House	3	14 February 2022	251	2. Relet Repairs	£ 3,520.08	Mountsorrel	No	Standard repairs resourcing
General needs	Flat	1	4 July 2022	111	2. Relet Repairs	£ 1,121.60	Mountsorrel	No	Standard repairs resourcing
General needs	Maisonette	3	22 August 2022	62	2. Relet Repairs	£ 873.63	Mountsorrel	No	Standard repairs resourcing
General needs	Flat	2	8 November 2021	349	2. Relet Repairs	£ 4,277.50	Shepshed East	No	Standard repairs resourcing
General needs	Flat	2	15 August 2022	69	2. Relet Repairs	£ 855.50	Shepshed East	No	Standard repairs resourcing

General needs	House	3	29 August 2022	55	2. Relet Repairs	£ 795.12	Shepshed East	No	Standard repairs resourcing
General needs	House	2	25 October 2021	363	2. Relet Repairs	£ 4,725.76	Shepshed West	No	Standard repairs resourcing
General needs	House	3	20 June 2022	125	2. Relet Repairs	£ 1,789.02	Shepshed West	No	Standard repairs resourcing
General needs	Flat	1	29 August 2022	55	2. Relet Repairs	£ 603.44	Thurmaston	No	Standard repairs resourcing
General needs	Bedsit	1	5 September 2022	48	2. Relet Repairs	£ 429.66	Thurmaston	No	Standard repairs resourcing
General needs	Flat	1	28 September 2020	755	Now re-let	£ 8,260.92	Loughborough Ashby	Now re-let	
General needs	House	3	14 March 2022	223	Now re-let	£ 3,164.48	Loughborough Ashby	Now re-let	
General needs	Flat	1	24 January 2022	272	Now re-let	£ 2,900.82	Loughborough Shelthorpe	Now re-let	
General needs	House	4	10 May 2021	531	Now re-let	£ 7,672.20	Mountsorrel	Now re-let	
General needs 45+	Flat	1	30 November 2020	692	5. Used for decant	£ 7,452.72	Loughborough Southfields	Yes	Being used for decant
General needs 45+	Flat	1	16 May 2022	160	1. Ready to Let	£ 1,779.97	Anstey	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	11 July 2022	104	1. Ready to Let	£ 1,160.85	Anstey	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	2 May 2022	174	2. Relet Repairs	£ 2,035.75	Barrow and Sibley West	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	15 August 2022	69	2. Relet Repairs	£ 764.90	Birstall Watermead	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	12 July 2021	468	3. Major Works General	£ 5,422.31	Loughborough Ashby	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	22 August 2022	62	1. Ready to Let	£ 696.51	Loughborough Dishley & Hathern	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	12 September 2022	41	1. Ready to Let	£ 464.34	Loughborough Dishley & Hathern	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	11 July 2022	104	2. Relet Repairs	£ 1,164.00	Loughborough Garendon	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	7 December 2020	685	1. Ready to Let	£ 7,693.00	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Bedsit	1	18 October 2021	370	1. Ready to Let	£ 3,205.44	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	25 October 2021	363	2. Relet Repairs	£ 4,137.12	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	22 November 2021	335	2. Relet Repairs	£ 3,818.88	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	29 November 2021	328	2. Relet Repairs	£ 3,739.32	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	10 January 2022	286	2. Relet Repairs	£ 3,261.96	Loughborough Hastings	Yes	Insufficient demand due to age criteria



General needs 45+	Flat	1	17 January 2022	279	1. Ready to Let	£ 3,402.00	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	17 January 2022	279	1. Ready to Let	£ 3,140.00	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	24 January 2022	272	4. Major Repairs Outsourced	£ 3,453.84	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	7 February 2022	258	1. Ready to Let	£ 2,943.72	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	14 February 2022	251	2. Relet Repairs	£ 2,864.16	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	7 March 2022	230	1. Ready to Let	£ 2,590.50	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	28 March 2022	209	1. Ready to Let	£ 2,355.00	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	30 March 2022	207	2. Relet Repairs	£ 2,607.30	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	20 June 2022	125	2. Relet Repairs	£ 1,549.98	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	27 June 2022	118	1. Ready to Let	£ 1,319.20	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Bedsit	1	4 July 2022	111	1. Ready to Let	£ 967.68	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	18 July 2022	97	2. Relet Repairs	£ 1,113.84	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	1 August 2022	83	1. Ready to Let	£ 908.16	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	8 August 2022	76	2. Relet Repairs	£ 962.50	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	15 August 2022	69	1. Ready to Let	£ 806.10	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Bedsit	1	12 September 2022	41	1. Ready to Let	£ 374.64	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Bedsit	1	12 September 2022	41	2. Relet Repairs	£ 374.64	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	12 September 2022	41	1. Ready to Let	£ 471.00	Loughborough Hastings	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	15 November 2021	342	2. Relet Repairs	£ 4,287.50	Loughborough Lemyngton	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	6 December 2021	321	2. Relet Repairs	£ 4,025.00	Loughborough Lemyngton	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	7 February 2022	258	1. Ready to Let	£ 3,075.81	Loughborough Lemyngton	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	11 July 2022	104	2. Relet Repairs	£ 1,177.50	Loughborough Lemyngton	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	5 July 2021	475	3. Major Works General	£ 5,503.24	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	7 March 2022	230	2. Relet Repairs	£ 2,559.15	Loughborough Southfields	Yes	Insufficient demand due to age criteria

General needs 45+	Flat	1	14 March 2022	223	Now re-let	£ 2,721.60	Loughborough Southfields	Now re-let	Insufficient demand due to age criteria
General needs 45+	Flat	1	11 April 2022	195	1. Ready to Let	£ 2,119.04	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	9 May 2022	167	2. Relet Repairs	£ 1,884.00	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	27 June 2022	118	2. Relet Repairs	£ 1,286.56	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	25 July 2022	90	1. Ready to Let	£ 1,020.50	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	1 August 2022	83	1. Ready to Let	£ 908.16	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	8 August 2022	76	1. Ready to Let	£ 818.18	Loughborough Southfields	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	27 September 2021	391	1. Ready to Let	£ 4,165.28	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	14 February 2022	251	4. Major Repairs Outsourced	£ 2,710.08	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	21 March 2022	216	1. Ready to Let	£ 2,433.50	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	27 June 2022	118	1. Ready to Let	£ 1,334.50	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	25 July 2022	90	1. Ready to Let	£ 978.64	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 45+	Bedsit	1	11 July 2022	104	1. Ready to Let	£ 907.20	Mountsorrel	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	29 August 2022	55	Now re-let	£ 658.64	Mountsorrel	Now re-let	Insufficient demand due to age criteria
General needs 45+	Flat	1	3 January 2022	293	Now re-let	£ 3,250.38	Quorn & Mountsorrel Castle	Now re-let	Insufficient demand due to age criteria
General needs 45+	Flat	1	30 May 2022	146	1. Ready to Let	£ 1,584.03	Quorn & Mountsorrel Castle	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	25 October 2021	363	1. Ready to Let	£ 3,922.36	Shepshed East	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	8 August 2022	76	1. Ready to Let	£ 829.73	Shepshed East	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	3 January 2022	293	1. Ready to Let	£ 3,403.68	Shepshed West	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	5 September 2022	48	1. Ready to Let	£ 567.28	Shepshed West	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	24 May 2021	517	3. Major Works General	£ 5,648.42	Syston East	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	2	24 January 2022	272	2. Relet Repairs	£ 3,570.06	Syston East	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	23 May 2022	153	1. Ready to Let	£ 1,803.56	Syston East	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	1	27 September 2021	391	1. Ready to Let	£ 4,641.28	Syston West	Yes	Insufficient demand due to age criteria

General needs 45+	Flat	I	8 November 2021	349	1. Ready to Let	£ 3,771.50	Thurmaston	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	I	18 February 2022	247	1. Ready to Let	£ 2,715.48	Thurmaston	Yes	Insufficient demand due to age criteria
General needs 45+	Flat	I	20 June 2022	125	2. Relet Repairs	£ 1,357.74	Thurmaston	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	16 August 2021	433	6. Major Works Adaptations	£ 5,011.46	Anstey	Yes	Awaiting adaptations
General needs 60+	Bungalow	I	18 April 2022	188	5. Used for decant	£ 2,080.35	Loughborough Shelthorpe	Yes	Being used for decant
General needs 60+	Bungalow	I	22 November 2021	335	1. Ready to Let	£ 3,930.24	Anstey	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	16 August 2021	433	2. Relet Repairs	£ 4,961.24	Barrow and Sibley West	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	28 March 2022	209	1. Ready to Let	£ 2,580.00	East Goscote	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	1 November 2021	356	Now re-let	£ 4,257.99	Forest Bradgate	Now re-let	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	4 April 2022	202	1. Ready to Let	£ 2,203.71	Loughborough Ashby	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	20 June 2022	125	2. Relet Repairs	£ 1,386.90	Loughborough Ashby	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	18 April 2022	188	1. Ready to Let	£ 2,080.35	Loughborough Garendon	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	25 April 2022	181	2. Relet Repairs	£ 1,988.74	Loughborough Garendon	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	2 May 2022	174	1. Ready to Let	£ 1,912.25	Loughborough Garendon	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	9 May 2022	167	1. Ready to Let	£ 2,006.40	Loughborough Garendon	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	8 February 2021	622	1. Ready to Let	£ 7,633.53	Loughborough Shelthorpe	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	27 September 2021	391	1. Ready to Let	£ 4,314.80	Loughborough Shelthorpe	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	7 March 2022	230	1. Ready to Let	£ 2,542.65	Loughborough Shelthorpe	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	18 April 2022	188	2. Relet Repairs	£ 2,080.35	Loughborough Shelthorpe	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	1 August 2022	83	2. Relet Repairs	£ 924.60	Loughborough Shelthorpe	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	8 November 2021	349	1. Ready to Let	£ 3,852.50	Loughborough Storer	Yes	Insufficient demand due to age criteria

General needs 60+	Bungalow	I	12 September 2022	41	1. Ready to Let	£ 458.94	Loughborough Storer	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	16 May 2022	160	2. Relet Repairs	£ 2,006.29	Mountsorrel	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	17 January 2022	279	1. Ready to Let	£ 3,339.60	Quorn & Mountsorrel Castle	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	20 June 2022	125	1. Ready to Let	£ 1,587.06	Quorn & Mountsorrel Castle	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	22 November 2021	335	1. Ready to Let	£ 4,321.92	Rothley & Thurcaston	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	11 April 2022	195	1. Ready to Let	£ 2,521.12	Rothley & Thurcaston	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	3 May 2021	538	1. Ready to Let	£ 5,684.14	Shephed West	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	18 April 2022	188	1. Ready to Let	£ 2,307.42	Sileby	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	27 June 2022	118	2. Relet Repairs	£ 1,350.82	Sileby	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	28 March 2022	209	Now re-let	£ 2,279.70	Syston East	Now re-let	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	8 August 2022	76	1. Ready to Let	£ 894.52	Syston East	Yes	Insufficient demand due to age criteria
General needs 60+	Bungalow	I	27 June 2022	118	1. Ready to Let	£ 1,382.44	Syston West	Yes	Insufficient demand due to age criteria
Sheltered	Flat	I	25 July 2022	90	1. Ready to Let	£ 1,329.38	Birstall Watermead	No	Advertised - awaiting shortlist
Sheltered	Bedsit	I	23 March 2020	944	5. Used for decant	£ 11,790.90	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Being used for decant
Sheltered	Bedsit	I	18 January 2021	643	5. Used for decant	£ 8,119.92	Thurmaston	Yes; the property does not meet applicants' aspirations	Being used for decant
Sheltered	Bedsit	I	11 July 2000	8,139	3. Major Works General	£ 96,773.23	Anstey	Yes	Sheltered accommodation
Sheltered	Bedsit	I	7 November 2000	8,020	3. Major Works General	£ 95,358.66	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	14 March 2006	6,067	3. Major Works General	£ 72,143.07	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	1 September 2008	5,165	3. Major Works General	£ 61,408.98	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	1	8 September 2008	5,158	3. Major Works General	£ 61,325.77	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	24 November 2008	5,081	3. Major Works General	£ 60,410.46	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	1 July 2013	3,401	1. Ready to Let	£ 40,440.06	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	9 December 2013	3,240	1. Ready to Let	£ 39,702.25	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	28 July 2014	3,009	1. Ready to Let	£ 36,872.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	28 September 2015	2,582	3. Major Works General	£ 30,704.49	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	30 May 2016	2,337	1. Ready to Let	£ 28,640.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	6 June 2016	2,330	1. Ready to Let	£ 28,554.75	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	11 July 2016	2,295	1. Ready to Let	£ 28,126.00	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	18 September 2017	1,861	3. Major Works General	£ 22,133.86	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	2 October 2017	1,847	3. Major Works General	£ 21,967.44	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	25 December 2017	1,763	3. Major Works General	£ 20,968.92	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	8 January 2018	1,749	3. Major Works General	£ 20,802.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	19 March 2018	1,679	1. Ready to Let	£ 20,580.00	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	10 December 2018	1,413	1. Ready to Let	£ 16,808.42	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	15 April 2019	1,287	1. Ready to Let	£ 15,778.00	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	I	17 June 2019	1,224	I. Ready to Let	£ 15,006.25	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	26 August 2019	1,154	I. Ready to Let	£ 14,148.75	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	30 September 2019	1,119	I. Ready to Let	£ 13,720.00	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	2 December 2019	1,056	I. Ready to Let	£ 12,948.25	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	3 February 2020	993	I. Ready to Let	£ 12,176.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	16 March 2020	951	I. Ready to Let	£ 11,316.56	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	I	6 April 2020	930	I. Ready to Let	£ 13,534.08	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	17 August 2020	797	I. Ready to Let	£ 9,775.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	29 March 2021	573	3. Major Works General	£ 7,031.50	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	2 August 2021	447	I. Ready to Let	£ 5,325.44	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	2 August 2021	447	I. Ready to Let	£ 5,325.44	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	4 October 2021	384	I. Ready to Let	£ 4,716.25	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	24 January 2022	272	I. Ready to Let	£ 3,344.25	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	20 June 2022	125	3. Major Works General	£ 1,497.78	Anstey	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	I	25 November 2019	1,063	I. Ready to Let	£ 14,724.24	Barrow and Sibley West	Yes	Sheltered accommodation
Sheltered	Flat	I	9 December 2019	1,049	I. Ready to Let	£ 14,530.50	Barrow and Sibley West	Yes	Sheltered accommodation
Sheltered	Flat	I	29 June 2020	846	I. Ready to Let	£ 11,833.80	Barrow and Sibley West	Yes	Sheltered accommodation

Sheltered	Flat	1	27 July 2020	818	1. Ready to Let	£ 11,496.42	Barrow and Sibley West	Yes	Sheltered accommodation
Sheltered	Bedsit	1	19 February 2008	5,360	3. Major Works General	£ 66,902.44	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	13 July 2009	4,850	3. Major Works General	£ 60,214.77	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	5 April 2010	4,584	3. Major Works General	£ 56,912.95	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	13 September 2010	4,423	3. Major Works General	£ 55,198.88	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	21 February 2011	4,262	3. Major Works General	£ 52,916.01	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	11 July 2011	4,122	3. Major Works General	£ 51,443.26	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	21 November 2011	3,989	3. Major Works General	£ 49,527.30	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	27 June 2016	2,309	3. Major Works General	£ 28,822.20	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	15 July 2019	1,196	1. Ready to Let	£ 14,935.14	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	30 September 2019	1,119	1. Ready to Let	£ 13,902.40	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	6 January 2020	1,021	1. Ready to Let	£ 14,407.28	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	13 January 2020	1,014	3. Major Works General	£ 12,664.30	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	24 February 2020	972	3. Major Works General	£ 12,140.26	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	27 April 2020	909	3. Major Works General	£ 11,354.20	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	19 October 2020	734	Now re-let	£ 9,997.05	Loughborough Hastings	Now re-let	Sheltered accommodation
Sheltered	Bedsit	1	26 October 2020	727	3. Major Works General	£ 9,083.36	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	I	30 November 2020	692	3. Major Works General	£ 8,646.66	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	1 February 2021	629	1. Ready to Let	£ 7,820.10	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	28 June 2021	482	3. Major Works General	£ 6,072.00	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	26 July 2021	454	3. Major Works General	£ 5,677.10	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	3 January 2022	293	3. Major Works General	£ 3,668.28	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	I	14 February 2022	251	2. Relet Repairs	£ 3,427.56	Loughborough Hastings	Yes	Sheltered accommodation
Sheltered	Bedsit	I	23 May 2022	153	1. Ready to Let	£ 1,911.58	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	I	23 May 2022	153	1. Ready to Let	£ 2,186.36	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	I	1 August 2022	83	1. Ready to Let	£ 1,187.16	Loughborough Hastings	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bungalow	I	28 March 2022	209	Now re-let	£ 2,613.30	Loughborough Storer	Now re-let	Sheltered accommodation
Sheltered	Bedsit	I	22 June 2009	4,871	3. Major Works General	£ 60,454.56	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	21 December 2009	4,689	3. Major Works General	£ 58,196.20	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	15 March 2010	4,605	3. Major Works General	£ 57,153.88	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	21 February 2011	4,262	3. Major Works General	£ 52,897.74	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	7 January 2013	3,576	3. Major Works General	£ 44,385.46	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	I	2 June 2014	3,065	1. Ready to Let	£ 38,044.68	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation



Sheltered	Bedsit	1	1 December 2014	2,883	1. Ready to Let	£ 35,786.32	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	25 May 2015	2,708	3. Major Works General	£ 33,614.82	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	5 November 2018	1,448	1. Ready to Let	£ 17,980.02	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	26 November 2018	1,427	1. Ready to Let	£ 17,719.44	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	14 January 2019	1,378	1. Ready to Let	£ 17,111.42	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	11 February 2019	1,350	1. Ready to Let	£ 16,763.98	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	1 July 2019	1,210	3. Major Works General	£ 15,026.78	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	14 October 2019	1,105	3. Major Works General	£ 13,723.88	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	23 November 2020	699	3. Major Works General	£ 8,686.00	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	8 August 2022	76	1. Ready to Let	£ 955.46	Mountsorrel	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	28 February 2011	4,255	3. Major Works General	£ 52,780.48	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	28 October 2013	3,282	3. Major Works General	£ 40,713.89	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	18 December 2017	1,770	1. Ready to Let	£ 21,962.93	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	21 May 2018	1,616	3. Major Works General	£ 20,053.11	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	13 August 2018	1,532	1. Ready to Let	£ 19,011.39	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	8 October 2018	1,476	3. Major Works General	£ 18,316.91	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	1	29 October 2018	1,455	1. Ready to Let	£ 18,056.48	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	2 September 2019	1,147	3. Major Works General	£ 14,236.84	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	19 October 2020	734	3. Major Works General	£ 9,115.05	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	1 February 2021	629	3. Major Works General	£ 7,812.90	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	23 August 2021	426	1. Ready to Let	£ 5,295.41	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	20 December 2021	307	1. Ready to Let	£ 3,819.64	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	2 May 2022	174	1. Ready to Let	£ 2,170.25	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	29 August 2022	55	1. Ready to Let	£ 694.48	Rothley & Thurcaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	25 January 2021	636	1. Ready to Let	£ 8,260.07	Shepshed East	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	17 May 2021	524	1. Ready to Let	£ 7,446.00	Shepshed East	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	26 July 2021	454	1. Ready to Let	£ 6,871.80	Shepshed East	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	11 April 2022	195	1. Ready to Let	£ 2,960.16	Shepshed East	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	24 December 2018	1,399	1. Ready to Let	£ 20,122.00	Shepshed West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	9 December 2019	1,049	Now re-let	£ 12,849.00	Shepshed West	Now re-let	Sheltered accommodation
Sheltered	Flat	1	17 February 2020	979	1. Ready to Let	£ 14,085.40	Shepshed West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	8 June 2020	867	1. Ready to Let	£ 12,475.64	Shepshed West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	1	26 April 2021	545	1. Ready to Let	£ 6,681.48	Shepshed West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	2 May 2022	174	1. Ready to Let	£ 2,572.75	Sileby	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	30 May 2022	146	1. Ready to Let	£ 2,161.11	Sileby	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	18 January 2016	2,470	1. Ready to Let	£ 31,685.28	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	16 May 2016	2,351	1. Ready to Let	£ 30,159.36	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	14 November 2016	2,169	3. Major Works General	£ 27,825.60	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	17 April 2017	2,015	1. Ready to Let	£ 25,850.88	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	25 September 2017	1,854	1. Ready to Let	£ 23,786.40	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	30 October 2017	1,819	1. Ready to Let	£ 23,337.60	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	15 July 2019	1,196	3. Major Works General	£ 15,348.96	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	15 March 2021	587	1. Ready to Let	£ 7,539.84	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	13 September 2021	405	3. Major Works General	£ 5,206.08	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	24 January 2022	272	1. Ready to Let	£ 3,500.64	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	30 May 2022	146	1. Ready to Let	£ 2,198.91	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	1	18 July 2022	97	1. Ready to Let	£ 1,291.50	Syston West	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	8 March 2010	4,612	3. Major Works General	£ 58,163.34	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation

Sheltered	Bedsit	1	28 March 2011	4,227	3. Major Works General	£ 53,309.04	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	6 February 2012	3,912	3. Major Works General	£ 49,337.34	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	16 April 2012	3,842	1. Ready to Let	£ 48,454.74	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	31 March 2014	3,128	3. Major Works General	£ 39,452.22	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	23 November 2015	2,526	3. Major Works General	£ 31,861.86	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	18 July 2016	2,288	3. Major Works General	£ 28,861.02	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	7 November 2016	2,176	3. Major Works General	£ 27,448.86	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	1 June 2020	874	3. Major Works General	£ 11,032.50	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	10 August 2020	804	1. Ready to Let	£ 10,149.90	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	7 September 2020	776	3. Major Works General	£ 9,796.86	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	30 November 2020	692	3. Major Works General	£ 8,737.74	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	7 December 2020	685	3. Major Works General	£ 8,649.48	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	26 April 2021	545	1. Ready to Let	£ 6,884.28	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	19 July 2021	461	3. Major Works General	£ 5,825.16	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Bedsit	1	11 October 2021	377	3. Major Works General	£ 4,766.04	Thurmaston	Yes; the property does not meet applicants' aspirations	Sheltered accommodation
Sheltered	Flat	3	9 January 2017	2,113	3. Major Works General	£ 36,538.98	Loughborough Hastings	Yes	Too big for client group
Sheltered	Flat	2	9 December 2019	1,049	1. Ready to Let	£ 16,909.50	Mountsorrel	Yes	Too big for client group

Sheltered	Flat	2	15 March 2021	587	I. Ready to Let	£ 9,967.44	Sileby	Yes	Too big for client group
Sheltered	Flat	2	10 August 2020	804	I. Ready to Let	£ 13,218.10	Thurmaston	Yes	Too big for client group

## SCRUTINY COMMISSION – 12TH DECEMBER 2022

### Report of the Head of Governance and Human Resources

#### SCRUTINY PANELS

##### Purpose of the Report

To review the progression of scrutiny panels.

##### Actions Requested

1. To review the progression of scrutiny panels.
2. To approve any panel scoping documents submitted.

##### Reasons

- 1-2. To ensure timely and effective scrutiny of the matter/subject.
2. To enable panel work to commence.

##### Scrutiny Panels

###### Waste Management Scrutiny Panel

The Waste Management Scrutiny Panel report was considered by the Scrutiny Commission at the last meeting. The Scrutiny Commission resolved that the report and recommendations be submitted to Cabinet at their next available meeting for their consideration.

###### Budget Scrutiny Panel

The Budget Scrutiny Panel had their first meeting on 31st October 2022. The outcomes of the meeting can be found in the minutes published on the Council's website. The Budget Scrutiny Panel is due to meet again on 13th December 2022.

###### Crime, Youth Crime and ASB Scrutiny Panel

At their meeting on 10th October 2022, it was suggested that the Crime, Youth Crime and ASB Scrutiny Panel not be pursued as there had recently been an ASB Review at the Council. In addition, it was highlighted that the work of the Charnwood Community Safety Partnership was scrutinised on an annual basis by the Finance and Performance Scrutiny Committee. Therefore, it was considered that a scrutiny panel on this topic may duplicate work. In order for the Scrutiny Commission to be satisfied that there was not a need for this panel to commence, an update was requested from officers, outlining the outcomes of the recent ASB Review and this update report can be found elsewhere on this agenda.

Combatting Loneliness Scrutiny Panel and Promoting Tourism in Charnwood Scrutiny Panel

At their meeting on 5th July 2022 the Scrutiny Commission agreed to pause the Combatting Loneliness Scrutiny Panel and the Promoting Tourism in Charnwood Scrutiny Panel until the Council's new senior management structure had been embedded.

Appendices:                    Appendix 1 – Scrutiny Panels

Background Papers: None

Officer to Contact:    Karen Widdowson  
                                 Democratic Services Manager  
                                 01509 634785  
                                 karen.widdowson@charnwood.gov.uk

Scrutiny Panels

The CfGS 4 Principles:

- Provides a ‘critical friend’ challenge to the executive – policy development, policy review and performance management.
- ‘Enables’ the voice and concerns of the public and its community to be heard.
- Independent and Member Driven.
- “Drives improvement” for the Local Authority.

We welcome proposals for scrutiny from Members, whether on the appropriate committee or not; outside bodies; and Charnwood residents.

This will be a living document, so as new ideas and proposals arise, they may take priority over proposals that have been on the list for a longer period.

Only 4 panels (Formal or Express) can be held at any one time, so timings will need to take account of this. Informal meetings will be conducted without Democratic Service officer time and can therefore be run concurrently.

Chair	Type	Topic	Scope	Terms of Reference	Timing
Cllr Ward	Formal	Waste Management and Recycling	To provide the Council with the technical information and necessary evidence base to aid future decision making on the waste management strategy.		Complete and awaiting Cabinet consideration
Cllr Charles	Formal	Budget Scrutiny	To closely review all aspects of the proposed budget for the following year and to monitor		Autumn (Sept –



			the performance of the budget from the previous year.		Jan annually)
Cllr Parton	Informal	Combatting Loneliness	<p>Undertake desk based and interviewing research to understand what the level of loneliness is in the Borough currently and in what age groups. Identify activities already undertaken by the council to combat loneliness. What can be done to promote these facilities with hard to reach groups?</p> <p>Identify specific actions that could be undertaken by CBC to combat loneliness that are not currently being undertaken. What actions/ discussions could we have with our partners to support this project?</p> <p>Investigation to identify how Parish Councils could become involved.</p>	<p>Seek residents' individual views through social media and press.</p> <p>Interview local charities and support groups. Interview Leicestershire County Council Adult Social Care representatives and CAMHs.</p>	PAUSED

Cllr Popley	Informal	Promoting Tourism in Charnwood	<p>Identify our key attractions to the area, both physical buildings and special events. What is CBC doing to promote and support these venues/ events? What else could be done? Do we have a unique selling point that we are not exploiting?</p> <p>How do people travel to the area? Where do they stay? What specific actions could CBC take to encourage more people to visit the area; spend more money on local businesses; and to stay for a longer period?</p> <p>Identify opportunities for tourism to recover post-pandemic.</p>	<p>Approach and/ or interview peer councils to see what they do.</p> <p>Look at specific events around the country to see if they could be adapted for CBC, eg: Congleton Makers Market, or Stockton on Tees Comedy Festival.</p>	PAUSED
Councillor Hamilton	TBC	Crime, ASB and Youth Crime	Identify specific actions that CBC can undertake to support our key partners in preventing and tackling crime.	Interview outside bodies such as the police, probation service, youth groups, and charities to understand their work and what prevents/ hinders	Panel likely to be DELETED . Outcomes of the

			<p>Review of ASB currently planned within Council.</p> <p>Discussion required with officers to establish scope of review.</p>	<p>them from dealing with crime, ASB and youth crime promptly in our Borough.</p>	<p>ASB review to be reviewed December 2022.</p>
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Express	Informal	Formal	Proposed

## SCRUTINY COMMISSION – 12TH DECEMBER 2022

### Report of the Head of Governance and Human Resources

#### SCRUTINY WORK PROGRAMME

##### Purpose of the Report

To enable the Commission to review and agree the Scrutiny Work Programme. This includes reviewing the changes made by the Finance and Performance Scrutiny Committee and adding items to their work programme.

##### Actions Requested

1. To review the Finance and Performance Scrutiny Work Programme and make any amendments the Commission feel necessary.
2. To agree that the Finance and Performance Scrutiny Work Programme be updated in accordance with the decisions taken during consideration of this item and any further decisions taken during this meeting.

##### Reasons

1&2 To ensure timely and effective scrutiny of the matter/subject.

2. To ensure that the information contained within the Work Programme is up to date.

##### Policy Context

The Council's Corporate Plan 2020-2024 commits the Council to continue to improve customer service and deliver outstanding services.

##### Background

A change in the scrutiny structure was approved at full Council on 26th April 2021. This permitted the establishment of a Finance and Performance Scrutiny Committee.

##### Finance and Performance Scrutiny Committee Work Programme

The Finance and Performance Scrutiny Committee are due to meet on the 6th December 2022. The outcomes of the meeting can be found in the minutes of the meeting which will be published on the Council's website.

Appendices: Appendix - Finance and Performance Scrutiny Committee Work Programme

Background Papers: None

Officer to Contact: Karen Widdowson  
Democratic Services Manager  
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karen.widdowson@charnwood.gov.uk

**Finance & Performance Scrutiny Committee Work Programme**

<b>Meeting Date</b>	<b>Issue</b>	<b>Scope of Item / Terms of Reference</b>	<b>Reason for Scrutiny</b>	<b>Invitees / Offices</b>	<b>Progress / Notes / Action Requested</b>
6th Dec 2022	Work Programme	To consider items for future meetings.	To allow the Committee to identify items for which scrutiny is required.	N. Conway/ Lead Officer	Standing item
6th Dec 2022 (annual item)	Community Safety Partnership	To review the work of the Community Safety Partnership on an annual basis, to enable any issues to be identified for further scrutiny by the appropriate scrutiny body and to enable incidences of violent crime to be monitored.	To ensure effective scrutiny of the work of the Community Safety Partnership	CSP Chair / relevant Head of Service / T McCabe	Legal requirement to be reviewed annually. Agreed with C/VC 19 Jul 2021 to occur mid-year in November.
6th Dec 2022 (annual item)	Performance Information (Quarter 2 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / V. Brackenbury	Quarter 2 Report considered at the same time annually.
6th Dec 2022 (Period 7 - annual item)	Revenue Monitoring (General Fund and HRA)	Monitoring of Council's revenue position.	To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place.	Lead Member/ L. Tansey	Three reports to be considered through the year. Reports to be considered at the same time annually.
6th Dec 2022 (annual item)	Capital Monitoring	Monitoring of position with the Council's Capital Plan.	To ensure progress to the Council's Capital Plan and its financing are satisfactory.	Lead Member/L. Tansey	Monitoring report at each quarterly meeting.
7th Mar 2023 (annual item)	Performance Information (Quarter 3 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / V. Brackenbury	Quarter 3 Report considered at the same time annually.

7th Mar 2023 (Period 9 - annual item)	Revenue Monitoring (General Fund and HRA)	Monitoring of Council's revenue position.	To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place.	Lead Member/ L. Tansey	Three reports to be considered through the year. Reports to be considered at the same time annually.
7th Mar 2023 (annual item)	Capital Monitoring	Monitoring of position with the Council's Capital Plan.	To ensure progress to the Council's Capital Plan and its financing are satisfactory.	Lead Member/ L. Tansey	Monitoring Report at each quarterly meeting.
7th Mar 2023	Car parking charges	To provide the Committee with update on raising of car parking fees for Loughborough and general overview	Suggested by Budget Scrutiny Panel, to assess impact and consequences	S. Jackson	Requested FPSC 01 March 2022, added to agenda 28 June, update requested in Sep. On 6 Sep 2022 update requested for Mar 2023 meeting.
27th June 2023 (annual item)	Capital Monitoring including Outturn	Monitoring of position with the Council's Capital Plan.	To ensure progress to the Council's Capital Plan and its financing are satisfactory.	Lead Member/ L. Tansey	Outturn report considered at same time annually.
27th June 2023 (annual item)	Revenue Monitoring (General Fund and HRA) Outturn	Monitoring of Council's revenue position.	To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place.	Lead Member/ L. Tansey	Outturn report considered at same time annually.
27th June 2023	Performance Information  (Quarter 4 Report / Outturn)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / V. Brackenbury	Quarter 4 Report considered at the same time annually.
12th Sept 2023 (annual item)	Performance Information  (Quarter 1 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / V. Brackenbury	Quarter 4 Report considered at the same time annually.
12th Sept 2023 (annual item)	Annual Performance report	Annual collation of performance information for publication on the Councils website	To communicate performance of the Council against annual targets	V. Brackenbury	Added to work programme by email agreement of the Chair for 2022 and confirmed

					at meeting to continue to be annual every Sept
12th Sept 2023 (annual item)	Revenue Monitoring (General Fund and HRA)	Monitoring of Council's revenue position.	To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place.	Lead Member/ L. Tansey	Three reports to be considered through the year. Reports to be considered at the same time annually.
12th Sept 2023 (annual item)	Capital Monitoring	Monitoring of position with the Council's Capital Plan.	To ensure progress to the Council's Capital Plan and its financing are satisfactory.	Lead Member/L. Tansey	Monitoring report at each quarterly meeting.
12th Sept 2023 (annual item)	Climate Change Strategy Action Plan	Monitoring of the Climate Change Strategy Action Plan.	Monitoring of progress on Action Plan.	Lead Member/ M. French	Requested by Scrutiny Workshop to be an annual review. Agreed with C/VC to review in Sep (19 Jul '21)



## SCRUTINY COMMISSION – 12TH DECEMBER 2022

### Report of the Head of Governance and Human Resources

#### SCRUTINY COMMISSION WORK PROGRAMME

##### Purpose of Report

To enable the Commission to review its own work programme, including considering the list of forthcoming Executive Key Decisions in order to schedule items for pre-decision scrutiny.

##### Work Programme

The Commission's current work programme is attached at Appendix 1. Currently the work programme consists of items concerned with the Commission's roles in overseeing the scrutiny function and undertaking pre-decision scrutiny.

At the meeting of the Scrutiny Commission on 14th November 2022 the Scrutiny Commission did not add any items to their work programme. However, following the annual review of the Bulky Waste Collection Charges and Fly Tipping in Charnwood, the Commission no longer felt that they needed to review these topics annually as they were satisfied with the information presented to them. These items have been removed from the work programme.

##### Key Decisions

To enable the Commission to be aware of the Key Decisions to be taken by the Cabinet over the coming months and to determine which, if any, of these items should be programmed for pre-decision scrutiny, details of forthcoming Exempt and Key Decisions to be taken by the Cabinet are attached as Appendix 2.

Items dated prior to this meeting have been removed from the Appendix to avoid confusion.

##### Appendices:

Appendix 1 – Scrutiny Commission Work Programme

Appendix 2 – Notice of Key Decisions

##### Background Papers:

None

##### Officer to Contact:

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Democratic Services Manager  
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Scrutiny Commission Work Programme

APPENDIX 1

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
Scrutiny Commission	12 December 2022  (standard item)	Questions under Scrutiny Committee Procedure 11.16	In response to the CfGS guidance to scrutiny during the Covid-19 pandemic, this existing function will be promoted to encourage public participation.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	12 December 2022  (if applicable, standing item)	Pre-decision scrutiny of any specific financial matters to be considered by Cabinet		To ensure pre-decision scrutiny of any out-turn reports, virements and in-year service pressures, particularly when they are related to additional costs arising from decisions by other agencies to reduce services.	K.Widdowson (report) Lead Officer (meeting)	Agreed by SMB 23 January 2019 (see minute 31.2) (supports recommendation of Budget Scrutiny Panel Jan 2019).  To be identified from the Key Decisions Notice or from the Cabinet agenda.
Scrutiny Commission	12 December 2022  (standing item)	Cabinet items for pre- decision scrutiny		To allow identification of items from the latest Key Decisions Notice for pre- decision scrutiny by the Commission.	K.Widdowson (report) Lead Officer (meeting)	Items may also be determined by the Chair and Vice-chair in consultation with the Democratic Services Manager. Further items may also be added

### Scrutiny Commission Work Programme

Scrutiny Commission	12 December 2022 (standing item)	Pre-decision scrutiny – Cabinet Response		To consider the response of Cabinet to recommendations by the Commission on pre- decision scrutiny items.	K.Widdowson (report)  Lead Officer (meeting)	Scrutiny Commission
Scrutiny Commission	12 December 2022 (standing item)	Progress with Panel Work		To review progress with Scrutiny Panels.	K Widdowson	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	12 December 2022 (standing item)	Scrutiny Work Programme		To review and agree the Scrutiny Work Programme	Lead Officer	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	12 December 2022	ASB Review	To include outcomes, results and changes made.	To ensure ASB at the Council was properly scrutinised	Lead Officer	Agreed Scrutiny Commission, 10 October 2022, minute reference 40 2022/23

### Scrutiny Commission Work Programme

Scrutiny Commission	12 December 2022	Key Performance Indicator KI 11 - % rent loss from Void Properties – More information	To provide more information to the Scrutiny Commission on the void properties to enable the Commission to decide on further action.		Lead Officer	Agreed Scrutiny Commission 4 April 2022, min ref 125 2021/22
Scrutiny Commission	January 2023	Cost of Living Action Plan Update	To provide the Scrutiny Commission with an update on the work undertaken in relation to the Cost of Living action plan.		Lead Officer	Agreed Scrutiny Commission, 10 October 2022, minute reference 40 2022/23
Scrutiny Commission	January 2023 (annual item)	Budget Scrutiny Panel Report	A report of the Budget Scrutiny Panel following its scrutiny of the Council's draft budget for 2023/24.		Budget Scrutiny Panel Chair	

### Scrutiny Commission Work Programme

Scrutiny Commission	6 March 2023	Pre-decision scrutiny – Local Development Scheme	To approve a revised Local Development Scheme (LDS) so that the programme for the preparation of planning documents for Charnwood is agreed.		Lead Officer	Agreed Scrutiny Commission, 5 July 2022, minute reference 28 2022/23
Scrutiny Commission	6 March 2023	Pre-decision scrutiny – Corporate Delivery Plan	To approve the Corporate Delivery Plan 2023-24.		Lead Officer	Agreed Scrutiny Commission, 5 July 2022, minute reference 28 2022/23
Scrutiny Commission	April 2023	Digital Transformation Scrutiny Panel – Update (6 month review)	To update on the actions associated with the recommendations of the Digital Transformation Scrutiny Panel six months after the completion of the panel.		Lead Officer	

### Scrutiny Commission Work Programme

Scrutiny Commission	June 2023(annual item)	Draft Annual Scrutiny Report (annual item)	To consider the Draft Annual Scrutiny Report with a view to it being recommended to Council for approval.		Karen Widdowson	In accordance with Section 6.3(e) of the Council's Constitution, Scrutiny Commission must report annually to Council on the workings of scrutiny bodies and the operation of the scrutiny function generally.
Scrutiny Commission	2023 – to be confirmed	Web Contract Procurement	To allow the Scrutiny Commission to scrutinise the Web Contract Procurement when appropriate.	Referred from Digital Transformation Scrutiny Panel.	Lead Officer	Agreed Scrutiny Commission, 7 March 2022, min ref 111 2021/22



**FORTHCOMING KEY  
DECISIONS AND DECISIONS  
TO BE TAKEN IN PRIVATE  
BY CHARNWOOD BOROUGH  
COUNCIL'S EXECUTIVE**

**Published  
16th November 2022**

**What is a Key Decision?**

A key decision is one which:

- commits the Council to expenditure, savings or increases or reductions in income of £150,000 or more in any financial year;
- makes proposals in relation to the budget or the policy framework under Budget and Policy Framework Procedure 14.2(a); or
- will result in the closure of any facility from which Borough Council services are provided or a reduction by more than 10% in the level of a discrete service provided.

In other cases, the impact of the decision will be considered in terms of the strategic nature of the decision, the effect on the amenity of the community or quality of service provided by the Council to a significant number of people living or working in the locality affected, the size of the area affected and the likely public interest in the decision.

**What is a Private Meeting?**

Meetings of the Council's Cabinet are open to the public to attend. All or part of a meeting may be held in private, where the item of business to be considered may result in confidential or exempt information being disclosed. Definitions of confidential and exempt information are set out in the Access to Information Procedures in the Council's Constitution.

**Representations**

Members of the public are able to make representations about forthcoming key decisions to be taken by the Council's Executive, these should be made in writing (including via e-mail) to the responsible officer (details are listed for each proposed key decision). Members of the public are also able to make representations concerning proposals to hold a meeting in private, these should be made in writing (including via e-mail) to Democratic Services (contact details below). In both cases, representations should be submitted by midday on the working day preceding the date on which the decision is due to be taken.

**Other information**

This document supersedes all previous Forward Plans.

If you have any general queries, please contact:

Karen Widdowson  
Democratic Services Manager  
Charnwood Borough Council,  
Southfield Road, Loughborough, Leicestershire, LE11 2TX  
Tel: 01509 634785  
Email: [democracy@charnwood.gov.uk](mailto:democracy@charnwood.gov.uk)

## FORTHCOMING EXECUTIVE KEY DECISIONS

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Who can give me more information?
Authority to Enter into an Electricity Supply Contract	To approve entry into an Electricity Supply Contract with the Eastern Shires Purchasing Organisation for the period Sept 2024 to Sep 2028. To delegate authority to the Director Commercial and Economic Development to finalise the agreement and formally enter the Council into Contract.	Cabinet	17th November 2022	Report	Yes	Justin Henry Director Commercial and Economic Development Tel: <a href="mailto:justin.henry@charnwood.gov.uk">justin.henry@charnwood.gov.uk</a>
Charnwood Grants	To consider applications received in Round 2 of the Charnwood Community Grants and Community Facilities Grants Schemes for 2022/23.	Cabinet	17th November 2022	Report	Yes	Peter Oliver Director Housing and Wellbeing Tel: 01509 634952 <a href="mailto:peter.oliver@charnwood.gov.uk">peter.oliver@charnwood.gov.uk</a>
Draft General Fund and HRA 2023-24 Budgets	To seek approval to the Draft Revenue Budget for 2023-24 as a basis for consultation.	Cabinet	15th December 2022	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
Capital Plan Amendment Report	To consider and approve amendments to the Capital Plan.	Cabinet  Council	15th December 2022  23rd January 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
UK Shared Prosperity Fund 'Future Charnwood Investment Plan' - Programme of Delivery	To approve the delivery programme for the Future Charnwood Investment Plan.	Cabinet	12th January 2023	Report	Yes	Chris Grace Head of Economic Development and Regeneration Tel: 01509 634534 <a href="mailto:christopher.grace@charnwood.gov.uk">christopher.grace@charnwood.gov.uk</a>
Capital Plan Amendment Report	To consider and approve amendments to the Capital Plan.	Cabinet  Council	9th February 2023  27th February 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>



Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Who can give me more information?
Capital Strategy, Treasury Management Strategy Statement, Minimum Revenue Provision Policy and Annual Investment Strategy 2023-24	To seek approval to a Capital Strategy, Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy for 2023-24 and the annual report on the Prudential Code, for recommendation to Council.	Cabinet  Council	9th February 2023  27th February 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
2023-24 General Fund and HRA Revenue Budgets and Council Tax <b>and Medium-Term Financial Strategy 2023-26</b>	To seek approval to the Revenue Budget for 2023-24 and to propose the Council Tax for approval by Council, also the Medium-Term Financial Strategy 2023-26.	Cabinet  Council	9th February 2023  27th February 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
Housing Revenue Account (HRA) Asset Management Strategy	To approve the HRA Asset Management Strategy.	Cabinet	9th March 2023	Report	Yes	Peter Oliver Director Housing and Wellbeing Tel: 01509 634952 <a href="mailto:peter.oliver@charnwood.gov.uk">peter.oliver@charnwood.gov.uk</a>
Housing Capital Programme	To approve the annual investment programme for improvements to the Council's housing stock.	Cabinet	9th March 2023	Report	Yes	Peter Oliver Director Housing and Wellbeing Tel: 01509 634952 <a href="mailto:peter.oliver@charnwood.gov.uk">peter.oliver@charnwood.gov.uk</a>
Local Development Scheme	To approve a revised Local Development Scheme (LDS) so that the programme for the preparation of planning documents for Charnwood is agreed.	Cabinet	9th March 2023	Report	Yes	Richard Bennett Head of Planning and Growth Tel: 01509 634763 <a href="mailto:richard.bennett@charnwood.gov.uk">richard.bennett@charnwood.gov.uk</a>

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Who can give me more information?
Corporate Delivery Plan 2023/24	To approve the Corporate Delivery Plan 2023-24.	Cabinet	9th March 2023	Report	Yes	Helen Gretton Head of Transformation, Strategy and Performance Tel: 01509 634556 <a href="mailto:helen.gretton@charnwood.gov.uk">helen.gretton@charnwood.gov.uk</a>
Charnwood Grants	To consider applications received in Round 1 of the Charnwood Community Grants and Community Facilities Grants Schemes for 2023/24.	Cabinet	6th July 2023	Report	Yes	Peter Oliver Director Housing and Wellbeing Tel: 01509 634952 <a href="mailto:peter.oliver@charnwood.gov.uk">peter.oliver@charnwood.gov.uk</a>
Capital Plan Outturn 2022/23	To report the Council's capital expenditure results for 2022/23 subject to audit.	Cabinet	6th July 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
General Fund and CIRA Revenue Outturn Report (2022/23) and Carry Forward of Budgets	To report the Council's revenue expenditure results for 2022/23 subject to audit.	Cabinet	6th July 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>
Capital Plan Amendment Report	To consider and approve amendments to the Capital Plan.	Cabinet  Council	14th September 2023  6th November 2023	Report	Yes	Lesley Tansey Head of Finance Tel: 01509 634828 <a href="mailto:lesley.tansey@charnwood.gov.uk">lesley.tansey@charnwood.gov.uk</a>

**EXECUTIVE MEETINGS TO BE HELD IN PRIVATE**

The following items are due to be considered by the Council’s Cabinet and the public could potentially be excluded since exempt or confidential information could be considered.

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Who can give me more information?

When items are considered in exempt or confidential session, the reasons for exemption would fall into one or more of the following categories:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **CABINET MEMBERS**

Members of the Council's Cabinet are as follows:

<b>Name (Group)</b>	<b>Lead Member Responsibilities</b>
Councillor Morgan (Conservative)	<b>Leader of the Council</b> Strategic Relationships, Democratic Services, Legal Services, HR, Electoral Services, Land Charges, Investments and Development, Regeneration, Communications and Inward Investment.
Councillor Barkley (Conservative)	<b>Deputy Leader of the Council</b> <b>Finance and Property Services</b> Council Tax, Business Rates, Revenues and Benefits, Property Services and Building Control, and Audit & Risk.
Councillor Bailey (Conservative)	<b>Planning</b> Development Control, Conservation & Landscape and S106 Agreements.
Councillor Baines (Conservative)	<b>Investment</b> Strategy and monitoring of Council investments (treasury and commercial) and monitoring of the Council's capital programme.
Councillor Bokor (Conservative)	<b>Loughborough</b> Loughborough Markets & Fairs, Museums, Town Centre Management, Town Hall, Loughborough Public Conveniences, Arts & Culture, Open Spaces, Grounds Maintenance and Engineering.
Councillor Harper-Davies (Conservative)	<b>Community Support</b> Community Safety & Neighbourhood Management, Community Grants, Children & Young People, CCTV, Sports & Recreation, Leisure Centres, Waste and Waste Education.
Councillor Mercer (Conservative)	<b>Private Housing</b> Refugee Resettlement, Housing Option, Allocations & Lettings, Housing Needs, Empty Homes and HMO Licensing.
Councillor Poland (Conservative)	<b>Public Housing</b> Repairs & Investment, Tenancy Management, Supported Housing, Rents & Income Management, Leaseholders and Lifeline, and Equalities.
Councillor Rattray (Conservative)	<b>Business Support</b> Regulatory Services, Parking, Env Health, Street Management, Licensing, Tourism and High Street Recovery.
Councillor Rollings (Conservative)	<b>Transformation</b> Carbon Neutral by 2030, ICS, Customer Relationships, Organisational Development & Improvements and Emergency Planning.